



**CA 14 OF OFFICE, AFFIDAVIT  
AND  
DECLARATION OF APPOINTEE**

**CENTRAL INTELLIGENCE GROUP**

(Department or Establishment)

**WASHINGTON, D. C.**

(Place of Employment)

**A. I, ADELAIDE M. HAWKINS**

**OATH OF  
OFFICE**  
Do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic, that I will bear true faith and allegiance to the same, that I take this obligation freely, without any mental reservation or purpose of evasion, and that I will well and faithfully discharge the duties of the office on which I am about to enter. "SO HELP ME GOD!"

**B. AFFIDAVIT**  
Do further swear (or affirm) that I do not advocate nor am I a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence, and that during such time as I am an employee of the Federal Government I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence.

**C. DECLARATION  
OF APPOINTEE**  
Do further certify that (1) I have not paid or offered or promised to pay any money or other thing of value to any person, firm or corporation for the use or influence to procure my appointment; (2) I will inform myself of and observe the provisions of the Civil Service law and rules and Executive orders concerning political activity, political assessments, etc., as quoted on the attached Information for Appointee and strike out either (3) or (4); (3) the answers given by me in the Declaration of Appointee on the reverse of this sheet are true and correct; (4) the answers contained in my Application for Federal Employment Form No. [redacted] dated [redacted] filed with the above named department or establishment which I have reviewed are true and correct as of this date, except for the following (if necessary use additional sheet if no exceptions write none) [redacted] (if (4) is executed the reverse of this sheet need not be used).

Subscribed and sworn before me this 28th day of

July

A.D. 1947

at Washington, D.C.

[SEAL]

Chapter 147 Title II, § 6. 20

Act of June 26, 1943

Appointment Clerk (Title)

**NOTE** — If the oath is taken before a Notary Public, the date of expiration of his commission should be shown.

28 July 1947 Cryptographer, A.P. I., \$5152.80

(Date of Entrance on Duty)

(Name of Office to which appointed)

July 26, 1947

(Date of High)

## DECLARATION OF APPOINTEE

This form is required to be completed before entrance on duty. Every member of the armed forces is bound by law to answer truthfully all questions in this declaration. Any false statement in this declaration will be grounds for cancellation or application of disqualification for appointment. False personation is a felony and the offender will be prosecuted accordingly.

Present address: 1818 S. Dyer St. (Street and Number)
 Arlington, Va. (City and State)

2. Who should be notified in case of emergency? Mrs. John M. Olsen (Name)
 Mother (Relationship)

3. Does the U. S. Government employ in a civilian capacity any relative of yours (either by blood or marriage) in the armed forces? If so, for each such relative fill in the blanks below. If additional space is needed, attach a separate sheet.

Name	Post-office address (Give street number, if any)	(1) Position and (2) Temporary or not and (3) Department or office in which employed	Relationship	Married or single	Age

4. Place of birth: Wheeling, W. Va. (State or Country)

Indicate 'Y' or 'N' to answer by placing X in proper column

ITEM NO.	12. Space for detailed answers to other questions Write brief, numbered answers to items to which detailed answers apply
1. Are you a citizen of the United States?	X
2. If foreign-born, have you furnished proof of naturalization or citizenship to (1) the U. S. Civil Service Commission? (2) this agency in connection with this appointment?	X
3. Since you filed application resulting in this appointment, has there been any change in the status of your citizenship? If so, the persons through whom you obtained citizenship.	X
4. (a) Do you hold any position or office under the United States or any State, Territory, County or Municipality? If so, state the name, place, date, and authority under item 12.	X
5. (b) Are you willing to resign such position or office if it becomes necessary to do so in order to hold the Federal position?	X
6. Do you receive any pension or other benefit for military or naval service or an annuity from the U. S. or D. C. Government under any Retirement Act? If so, state the name, place, date, and authority under item 12, stating whether you were retired for age, length of service, or disability, amount of pension or annuity, and under what retirement act and date of retirement. Also, state name and address of agency or naval service.	X
7. Since you filed application resulting in this appointment, have you been discharged from any military service or forced to resign from any position? If so, state the name, place, date, and authority under item 12, stating whether you were discharged from military service or forced to resign from position, and the reason for discharge in each case.	X
8. Since you filed application resulting in this appointment, have you been arrested, or summoned into any civil or military court as a defendant, or indicted for, or convicted of, any offense (felony or misdemeanor)? If so, for each case give under item 12 (1) the date, (2) the name and location of the court, (3) the nature of the offense or violation, and (4) the penalty, if any, imposed, or other disposition.	X

### INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformity with the Civil Service Act, applicable civil-service rules, the War Service Regulations, and acts of Congress pertaining to appointment.

This form should be filled in by the appointing officer, pension, purchase or office holder, in connection with an account of recent discharge of arrest, promise to serve, or environmental or political activity, and particularly for the following:

(1) Identity of appointee with the Civil Service when appointment was authorized. The appointee's signature and date of birth are compared with the application and/or other pertinent data. The physical appearance may be checked against the medical certificate. The appointee may also be questioned about his personal history, his present and previous residence, etc.

(2) Age. The discrepancy existing between the date of birth and that on application, if definite age limits have been established for the position, is determined from applicant's birth certificate, if any, or from other data.

(3) Citizenship. The appointing officer must observe the provisions of appropriations acts concerning the appointment of non-citizens with the appointing

officer. The Civil Service Commission indicates on applications showing that citizenship has been verified. The appointing officer should verify citizenship if the list of eligibles or the letter of authority from the Commission makes the appointment subject to proof of citizenship. If the application shows foreign birth but does not indicate this is not the case, it should be proved. If the answer to question 4 of this form is negative, the appointing officer should consult the Civil Service Commission and the application should be referred to the Civil Service Commission.

(4) Members of family. Section 9 of the Civil Service Act provides that whenever there are already two or more members of the family in the classified service and the other members of such family are eligible for appointment in that service, the appointing officer may establish a different family, meaning two or more persons of the potential. Doubtful cases should be referred to the Civil Service Commission or to the Bureau of the Budget. The Civil Service Commission does not apply to temporary appointments for less than 12 months.